

LightGig Communications, LLC

Privacy Policy

Effective Date: December 06, 2018

1. Privacy Policy Overview

LightGig Communications, LLC (“we,” “us,” or “our”) operates the website <https://lightgig.com/> (the “Website”), which is governed by this Website Privacy Policy (the “Policy”). This Policy applies to any individual or entity (“you”, “your”, or “User”) who accepts this Policy. This Policy is designed to inform you of the types of information we collect from users, how we use that information, and the circumstances under which we will share it with third parties when users utilize the products and services (collectively, the “Services”).

This Policy pertains to information collected only directly through the Website and does not apply to personal information collected from offline resources and communications (for instance, if you send us a postal letter or call us). Our Services, and our collection, use, and disclosure of your information through this Website is governed by U.S. law. Accordingly, our Policy applies to Users who are located in the U.S. when visiting the Website.

We reserve the right at any time, and in our sole discretion, to change or modify this Policy. If any such changes or modifications are made, we will update the “Effective Date” heading at the top of this web page. Such changes or modifications shall be effective immediately upon posting to the Website, and supersede any prior versions of this Policy. Upon material modification of this policy notice will also be provided through electronic or physical mail. Your use of the Website or the Services provided through the Website following such changes or modifications shall constitute your acceptance of the Policy as last revised.

2. Types of Information Collected

PERSONALLY IDENTIFIABLE INFORMATION

Personally Identifiable Information, as used in this Policy, means any information or set of information that identifies a specific individual, and may

be collected, for example, when users request more information, subscribe to Services online, register for an account, or contribute to a chat, or in any other way submit personal information to us via the Website. Examples of Personally Identifiable Information that may be requested include your first and last name, email address, LIGHTGIG account number, CPNI customer code, user ID and/or password information, credit card or other payment information, postal address, and phone number(s). We collect this information on the Website to provide you with notices in the form of e-mails, mailings, and the like, to allow you to request information from us, and otherwise correspond with you about our Services. You can choose not to provide your Personally Identifiable Information by electing not to complete a form. By providing your personal information, you acknowledge and consent to our use of your Personally Identifiable Information in accordance with this Policy.

3. How We Collect Information

WEBSITE COOKIES

The website may place “cookies” on a visitor’s computer. Cookies are small text files. Our cookies save anonymized (e.g. Non-Personally Identifiable) data about individual visitors, allowing the website to recognize information about a visitor and help deliver personalized content and other services and functions. The Website may use both session cookies, which terminate when a User closes his or her browser, and persistent cookies, which remain on the User’s computer until they expire or are manually deleted. A cookie does not retrieve any other data from your hard drive.

The Website may also contain coding from our third party business and technology partners, which generate third-party cookies. Third-party cookies allow these third party business and technology partners to store Non-Personally Identifiable Information, which is accessible when you visit the Website or other third party websites. We do not control use of these cookies.

Most browsers allow you to control cookies, including whether or not to accept them, and provide the ability to remove them. You may set most browsers to notify you if you receive a cookie, or you may choose to block cookies with your browser. Blocking cookies may result in a lower quality experience for you while you are using the Website, or otherwise stop certain features on the Website from functioning. Blocking cookies does stop all tracking activities described in this Policy.

DO NOT TRACK SIGNALS

Do Not Track is a feature in your web browser, which enables you to ask to opt-out of the third party tracking of your online activities over time and across third party websites. Third parties cannot collect any Personally Identifiable Information from this Website unless you provide it to them directly.

LOG FILES

Like most websites, our servers utilize log files. Log files store information including internet protocol (IP) addresses, browser type, internet service provider (ISP), referring/exit pages, platform type, date/time stamp, and number of clicks. Log files are used to analyze trends, administer the Website, track Users' movement in the aggregate, and gather broad demographic information for aggregate use. We use log file information at times to help identify you as you browse and to gather broad technical and demographic information on who uses our website.ttr

GOOGLE ANALYTICS ADVERTISING FEATURES

We use Google Analytics to collect information about the use of the Website. Google Analytics collects information such as how often users visit the Website, what pages they visit when they do so, and what other sites they used prior to coming to the Website. We use the information we get from Google Analytics only to improve the Website. Google Analytics collects only the IP address assigned to you on the date you visit the Website, rather than your name or other identifying information. We do not combine the information collected through the use of Google Analytics with Personally Identifiable Information. Although Google Analytics plants a permanent cookie on your web browser to identify you as a unique user the next time you visit this site, the cookie cannot be used by anyone but Google. Google's ability to use and share information collected by Google Analytics about your visits to this site is restricted by the Google Analytics Terms of Use and the Google Privacy Policy. You can prevent Google Analytics from recognizing you on return visits to this Website by disabling the Google Analytics cookie on your browser. You can also view and change the currently available opt-outs for Google Ads.

We also use the Google AdWords remarketing service to advertise on third party websites (including Google) to previous visitors to of our website. This could be in the form of an advertisement on other websites or on the Google search results page. Third party vendors, including Google, use cookies to serve ads based on someone's past visits to the Website. Any data collection will be used in accordance with our own privacy policy and Google's privacy policy.

You can set preferences for how Google advertises to you using Google's Ads Settings. Alternatively, you can opt-out of a third party vendor's use of cookies by visiting the Network Advertising Initiative opt-out page.

4. How We Use and Share Information

USES OF INFORMATION

In addition to the uses listed in other sections of this Policy, the information you provide to us and automatically-collected information (both Personally and Non-Personally Identifiable Information) is used to provide a number of different functions and services on the Website and to provide an enhanced online experience for users. We collect information so we can identify you as our customer, to establish, manage and protect your accounts, to verify your identity in the event that you lose or forget your Website login credentials, to complete your transactions, to offer you Services you might be interested in, to personalize and improve upon your experience with us, and to comply with various legal and regulatory requirements.

These companies may use Non- Personally Identifiable Information about your visits to the Website in order to provide advertisements about goods and services that may be of interest to you. It is solely your obligation to review and understand the privacy practices and policies of these advertisers and their associated third parties. These advertisers and their associated third parties are independent entities over which LIGHTGIG exercises no control. LIGHTGIG is not responsible for, and will not be liable for, their conduct, actions, omissions, or information handling or dissemination practices. If you wish to not have this information used for the purpose of serving you targeted ads, you may opt-out by clicking [here](#). Please note, this does not opt you out of being served advertising. You will continue to receive generic ads.

SHARING OF INFORMATION

LIGHTGIG does not sell or disclose information about you to any other party except under the circumstances described below, or as otherwise provided in this Policy, or required or permitted by law. Sharing of your Personally Identifiable and Non-Personally Identifiable Information includes, but is not limited to, the following:

- If you give us your consent, we may share your Personally Identifiable Information with third parties pursuant to the terms of your consent.
- We may share your contact information, such as your name, email address, and phone number collected on the website, among our trusted third parties so

that they may contact you with marketing offers that are different from services you currently have with us. You may, however, limit this sharing. Please contact us directly at support@lightgig.com to opt out.

- We aggregate information into statistics about Users, including their usage of the Website, traffic patterns, and demographics. We may provide third parties with such statistics, but such information does not constitute Personally Identifiable Information.
- We may occasionally share your information with our affiliates, service providers, and other third parties that help to operate our business and this Website and deliver the Services available on or through the Website to: facilitate, improve, or outsource elements of our service or operation of the Website, including processing transactions, sending emails, and providing marketing assistance or analysis.
- We may provide your information to, or exchange your information with, these service providers for use in their provision of services to us, such as fraud protection, compliance monitoring, or marketing analysis. These external service providers may have access to Personally Identifiable Information needed to perform their functions or services to us, but may not use it for other purposes including their own marketing.
- We may sell, transfer or otherwise share some or all of our assets, including your Personally Identifiable Information, in connection with a merger, acquisitions, reorganization or sale of assets including in the event of bankruptcy.

In addition to the uses described above, sometimes the law or other circumstances require that we disclose Personally Identifiable Information about you to nonaffiliated third parties. Some examples are the following:

- To assist law enforcement or other governmental agencies investigating cases of possible illegal activities by third parties.
- To respond to subpoenas, court orders, legal process, and to establish or exercise LIGHTGIG's legal rights to defend against legal claims.
- To enforce or apply our agreements, and to protect the rights, property, or safety of our users or others.

- To prevent or stop activity we may consider to be, or to pose a risk of being, illegal, unethical, or legally actionable activity.

THIRD PARTY SITES

This Policy applies only to this Website. It does not apply to your use of any other websites (whether or not operated by us), including any websites to which we provide links or websites of our business partners. We are not responsible for the collection and use of information by companies or individuals unaffiliated with us whose websites may contain links to ours. Your browsing and interaction on any third party website or service are subject to that third party's own rules and policies. We are not responsible for, and will not be liable for such third parties' conduct, actions, omissions, or information handling or dissemination practices.

TESTIMONIALS

We may use customer testimonials, comments, or reviews of our Services from our Website or from social media for marketing purposes, which may contain personally identifiable information, such as your name. We obtain the user's consent to use his/her personal information, along with the testimonial, prior to using the testimonial.

5. Accessing and Changing Your Personal Information

To request information which was previously voluntarily provided be removed from our database, send a request to LIGHTGIG using the information in the "Contact Us" section below. We will attempt to delete such information, where feasible, after we receive a request from you. We will respond to a request for access within 30 days.

In accordance with this Policy, we may have forwarded Personally Identifiable Information to law enforcement agencies or other third parties as required by law. In the event we have shared your information with such third parties we no longer have control over the removal of such information, and we will not be able to remove your information from their systems.

Notwithstanding any request from you, we may retain a record of your information, including Personally Identifiable Information that is necessary to comply with applicable law or as necessary to manage your account.

Please be advised that the information removal request does not carry forward and any subsequent return to the website will result in additional information capture and sharing in accordance with this Policy.

6. Email Opt-Out Policy

By providing your email address through the Website, you consent that the Website may send email to you regarding our Services. You can choose to opt out of receiving email communications from us by selecting to opt out by following the unsubscribe instructions in the email communication you receive from us or by contacting us directly using the information in the “Contact Us” section below.

In accordance with this Policy, we may have shared your email address with third parties. When that occurs, we no longer have direct control over the use of such information, and your rights regarding such use will be governed by such third party’s policies. You will have to contact them directly with any email opt-out request.

7. Security Measures to Protect Your Information

LIGHTGIG has implemented reasonable and appropriate physical, procedural, and electronic safeguards to protect your information from unauthorized access and improper use. We review our security procedures on a regular basis to consider new or updated and appropriate technology and methods. Please be aware, however, that no method of transmission of information over the Internet, or method of electronic storage of information, is 100% secure. Therefore, while we strive to use reasonable and appropriate means to protect your information, we cannot guarantee its absolute security. If you have any questions about security on our Website, you can contact us using the information provided in the “Contact Us” section below.

8. Children’s Privacy

The website is not directed to children under 13. We do not knowingly collect, maintain, or use information from children under age 13. If a parent or guardian becomes aware that his or her child has provided us with Personally Identifiable Information without their consent, he or she should contact us using the information in the “Contact Us” section below. If we confirm we have collected

such information, we will take all reasonable measures to delete that information from our system as soon as possible.

10. Contact Us

If you have any questions about this Policy, the practices of the website, or your use of the website, please contact us at:

LightGig Communications

2809 E Harmony Rd, Suite 310 Fort Collins, CO 80528

Email: info@lightgig.com